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| --- | --- | --- | --- |
| **Criterion** | **Yes** | **No** | **Does not meet criterion but merits inclusion because…** |
| 1. Stakeholder engagement |  |  |  |
| Diverse stakeholders, including those who can act on evaluation findings and those who will be affected by such actions (e.g., clients, staff), were engaged in developing the question. |  |  |  |
| 1. Appropriate Fit |  |  |  |
| The question is aligned with the program’s theory of change. |  |  |  |
| The question can be explicitly linked to program goals and objectives. |  |  |  |
| The question is appropriate for the program’s stage of development (i.e. planning or implementation). |  |  |  |
| 1. Relevance |  |  |  |
| The question clearly reflects the stated purpose of the evaluation. |  |  |  |
| Answering the question will provide information that will be useful to at least one stakeholder. |  |  |  |
| 1. Feasibility |  |  |  |
| It is possible to obtain an answer to the question ethically and respectfully. |  |  |  |
| Information to answer the question can be obtained with a level of accuracy acceptable to the stakeholders. |  |  |  |
| Sufficient resources, including staff, money, expertise, and time can be allocated to answer the question. |  |  |  |
| The question will provide enough information to be worth the effort required to answer it. |  |  |  |
| The question can be answered in a timely manner, i.e., before any decisions potentially influenced by the information will be made. |  |  |  |